

2019 ICB FEES

Please note:

In order to receive your PoE or be entered for exams, you must have sent your Exam Entry Form with proof of fee payment to the ICB. Remember you can also register with the ICB and enter exams online on our Student Portal. At the time you enter for the first exam of a (calendar) year, the annual student registration fee is payable.

If you cancel a scheduled exam, fees can't be refunded. Exams can be postponed only once to the next scheduled exam date, if we have received your postponement fee and forms on time. Incorrectly completed forms or insufficient fees will result in exam entries not being processed, or processing being delayed.

All fees are not refundable. Fees are quoted in South African Rands and may change without prior notice. Fees listed include 15% VAT for SA and bank charges for payments from other countries.

REGISTRATION FEE

Annual student registration fee R350

EXAM-RELATED FEES

Exam fee per subject/learning areas (all Qualifications) - distance/private R675

Exam fee for digital PoE (BKTB, CPBK, PMSR, BUSL, RTAP) R550

Re-Write fee per subject/learning areas R475

Exam postponement fee per subject/learning area R250

Exam late entry fee per subject/learning area R490

Exam re-mark & examiners report (fee per subject/learning area) R950

Private invigilator admin fee (prior approval required) R1 250

Duplicate transcript of results

Certificate re-print (including postage) R250

Re-issue of PoE (including postage) R390

Re-post/Re-delivery fee R120

Workplace PoE exams (Learnerships) - digital only R1 100

RECOGNITION OF PRIOR LEARNING (RPL) / EXEMPTION FEES

RPL/Exemption application fee R460

RPL/Exemption fee per subject - Accredited prior learning/qualification R390

RPL PoE fee per subject (PoE to be completed) - digital PoE only R945

PROVIDER FEES

Annual accreditation renewal fee R1 250

Workplace provider accreditation fee R6 800

Training provider accreditation fee R6 800

Admin fee for accreditation changes (ie scopes, entity names, status, etc) R800

Special site visits (ie change of training venue) POA

2019 STUDENT ENTRY EXAMPLE:

1 x Registration Fee: R350 (once off per year)

2 x Subject Fees: + R1,350 (R675 x 2)

Total entry fees for 2019 for first 2 subjects: = R1,700

PAYMENT METHODS

IMPORTANT

Don't forget to use your **ICB reference number or South African ID** number as your payment reference. If your company is paying for your studies, please tell them to use these as the payment reference too so we know **who they are paying for**. Foreign students: Please contact the ICB for your reference number if it's the first time you're paying us.

Credit card

You can pay your ICB fees by credit card on our secure Student Portal.
<https://www.secureicb.co.za/learner>

EFT

The ICB's bank details for payments are:
The Institute of Certified Bookkeepers
Bank First National Bank
Branch Rondebosch
Branch code 201509
Acc number 50262418757
SWIFT code for international payments
FIRNZAJJ

NO CASH

The ICB does not accept cash payments. If this is your only option, please make a deposit at an FNB bank and then send us the proof of payment.

SnapScan

You can now pay your ICB fees in South Africa using the SnapScan app for all smartphones. There is no extra cost to download or use SnapScan. SnapScan allows you to make safe and secure payments.

