

FOUNDATION LEVEL



INTERMEDIATE LEVEL



UPPER INTERMEDIATE LEVEL



ADVANCED LEVEL

Bookkeeper

Senior Bookkeeper

Accounting Technician

Financial Accountant

12 MONTHS

SUBJECTS

- Bookkeeping to Trial Balance (BKTB)
- Payroll and Monthly SARS Returns (PMSR)
- Computerised
 Bookkeeping (CPBK)
- Business Literacy (BUSL)

Accreditation

 *National Certificate: Bookkeeping NQF L3 (SAQA ID: 58375)

or

• IQB Professional International Certificate + 6 MONTHS

SUBJECTS

- Financial Statements (FNST)
- Cost and Management Accounting (CMGT)

Accreditation

- *Further Education and Training Certificate:
 Bookkeeping NQF L4 (SAQA ID: 58376)
- IQB Professional International Certificate

+6 MONTHS

SUBJECTS

- Income Tax Returns (ITRT)
- Business Law and Accounting Control (BLAC)

Accreditation

- *National Diploma: Technical Financial Accounting NQF L5 (SAQA ID: 36213)
- IQB Professional International Certificate

+ 12 MONTHS

SUBJECTS

- Corporate Strategy (CRPS)
- Management Accounting Control Systems (MACS)
- Financial Reporting and Regulatory Frameworks (FRRF)
- Research Theory and Practice (RTAP)

Accreditation

*National Diploma:
 Financial Accounting
 NQF L6 (SAQA ID: 20366)

or

• IQB Professional International Certificate



