

BKTB

Bookkeeping To Trial Balance Professional Certificate



ICB
INTERNATIONAL
CERTIFICATIONS FOR BUSINESS

Duration: 48 study hours / 12 weeks
Format: Online, Distance or Classroom
ICB Fees: ICB Exam Fees + Registration
Other Costs: Study Materials + Tuition Fees

This professional certificate introduces the student to essential bookkeeping and accounting principles, including source documents, double-entry rules, subsidiary journals, the general ledger, inventory systems, and bank, debtors and credit reconciliations. It equips students with the skills needed for Accounts Clerk, Debtors Clerk, and Creditors Clerk roles, covering key areas such as business basics, bookkeeping and accounting, Value Added Tax, recording cash and credit transactions, maintaining individual accounts for debtors and creditors, supplier and general ledger reconciliations, performing bank reconciliations, and drafting financial statements.

FACT SHEET

MODULE / SUBJECT CERTIFICATE

Receive a Subject Certificate endorsed by IQB for each successful subject.



IQB FULL QUALIFICATION CERTIFICATION*

Receive a co-branded ICB and IQB Professional International Certification



NQF FULL QUALIFICATION*

NQF level 3, SAQA ID- 58375.
Credits 120. (Only for legacy students)



*only after completion of all subjects in qualification